



HOLY PRESENTATION CONVENT SCHOOL, RAJBAGH

Affiliated to CBSE New Delhi No. 730105

RAJBAGH KATHUA

Mobile No. 8492892841, 7889539525

TRANSFER CERTIFICATE

- Book No. S.L. No.:-..... Admission No.
1. Name of Pupil.....
 2. Father's/ Guardian's Name.....
 3. Mother's Name.....
 4. Nationality.....
 5. Whether the candidate belongs to Schedule caste or Schedule tribe.....
 6. Date of first admission in the school with class.....
 7. Date of birth (in Christian era) according to Admission.....
Register (in figures).....
 8. Class in which the pupil last studied (in figures).....
(In words).....
 9. School/ Board Annual Examination last taken with result
.....
 10. Whether failed, if so once/ twice in the same class.....
 11. Subject Studied: 1..... 2..... 3..... 4..... 5.....
 12. Whether qualified for promotion to the higher class.....
If so, to which class (in figure)..... (in words)
 13. Month up to which the (pupil has paid) school dues/ paid.....
 14. Any fee concession availed of: if so, the nature such concession.....
 15. Total No. of Working days.....
 16. Total No. of Working days present.....
 17. Whether NCC Cadet/ Boy Scout/ Girl Guide (Details may be given)
.....
 18. Games played or extra curricula's activities in which the pupil usually took part
(Mention achievement level therein).....
 19. General conduct.....
 20. Date of application for certificate.....
 21. Date of issue of certificate.....
 22. Reasons for leaving the school.....
 23. Insurance premium paid up to.....
 24. Any other remarks.

Signature of Class Teacher

Checked by
(State full name and designation)

Principal's Sign
(Seal with attested)